

# Course Announcement

Course 14: Senior Non-Commissioned Officer Course Version 6  
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The Barnes Center for Enlisted Education continues the EPME-Next transformation with the latest release of the Senior NCOA Distance Learning Course 14 V6. The course is designed with the goal of providing the foundational concepts to SNCOs that meet the prescribed Air Force's institutional core competencies.

Additionally, Course 14 V6 provides meets the educational prerequisites for the redesigned Senior Non-commissioned Academy – Advanced Leadership Education (SNCOA-ALE) experience. As such, it is highly recommended that students approach this course as one provided of a civilian educational institution with applicable study habits and note-taking, rather than a standard military CBT experience, as the material will be reference during the SNCOA-ALE.

## Course Structure and Availability

Course 14 V6 will be available to the general public beginning 25 Sep 2013 @ 0900 CDT and will be comprised of the following materials:

1. Student Handbook (must be reviewed before course modules can be viewed, available on Blackboard)
2. Course Foundations (must be completed before other modules)
  - a. Successful Learning
  - b. Full Range Leadership Development (FRLD)
  - c. Critical Thinking
3. Military Professional
  - a. Profession of Arms and the SNCO
  - b. Fit to Fight – Human Performance
  - c. History and Heritage
4. Leadership and Management (available ~ 7 Oct 2013)
  - a. Ethnical Leadership
  - b. Unit Discipline
  - c. Diversity
  - d. Resource Stewardship
  - e. Strategic Planning
    - i. Continuous Improvement
    - ii. Change Management
    - iii. Project Management
  - f. Team Building
  - g. Negotiation
  - h. Emergent Leadership Issues
  - i. Culture of Engagement
  - j. Case Studies
5. Joint Warfighter (available ~1 Nov 2013)
  - a. Policy, Strategy, Doctrine and Joint Warfare
  - b. Cross Cultural Competence
  - c. Joint Organization
  - d. Joint Planning
  - e. Joint, Coalition, and Total Force
  - f. National Security
  - g. Capstone (Case Studies)

## Eligibility

The following tables details the eligibility requirements for Course 14 V6:

	Active Duty	Air National Guard	Air Force Reserve
Rank Requirements	E-7 (E-6 with PSN)	E-7 and above	E-7 and above
Educational Prerequisite	NCOA (in-residence)	Course 15 / Course 9 or acceptable equivalent	Course 15 / Course 9 or acceptable equivalent

## Registration

Students meeting the above eligibility requirement should take the following steps to register for Course 14 V6:

1. Create/Access a profile on the AU Portal: located at <https://auportal.maxwell.af.mil> (Note: Due to system maintenance, the AU Portal is currently accessible only through the af.mil domain. Students who are unable to access an af.mil domain, should contact the EPME DL help desk through <https://www.aueducationssupport.com>)
2. Make note of your AU Portal ID, it will be used as your blackboard username!
3. On the left hand side on the screen. Select "Distance Learning" / "SNCO Academy" / "AUSIS"
4. You will be redirected to the Air University Student Information System (AUSIS) website
  - a. New AUSIS Users Only – On the middle of the screen, click "Request Student Access" button
    - i. Read/Accept the disclaimer
    - ii. All items with an red \* must be provided to successfully create an account, with a special note to the following fields:
      1. Service:
        - a. Active Duty – Air Force Enlisted
        - b. ANG – Air National Guard Enlisted - (EAD)(Full Time)
        - c. ANG – Air National Guard Enlisted - (Non EAD) (Part Time)
        - d. AFRC – Air Force Reserve Enlisted – (EAD)(Full Time)
        - e. AFRC – Air Force Reserve Enlisted – (Non EAD) (Part Time)
      2. Note: To locate your Test Control Facility (TCF), click on the "Change" link next to the "Select TCF" field
      3. Select your state and pick the location where you will be testing.
    - iii. Once all red \* are provided, click the "Save" button
    - iv. If account setup is unsuccessful, you will need to contact the DL Help Desk at <http://www.aueducationssupport.com> for assistance registering your account.
    - v. Under the "Select a program to enroll in", Select "SNCOA DL (Course 14)"
    - vi. Read and check each of the course acknowledgments
    - vii. Again, verify that your selected TCF is correct
    - viii. Click the Enroll button
    - ix. After successful enrollment, you will received a system generated email with details on using and accessing your course through the Blackboard Learn website
  - b. Previous AUSIS Users Only –
    - i. Select "Enroll in Program" located on the left-hand side on the screen
    - ii. Under the "Select a program to enroll in", Select "SNCOA DL (Course 14)"
    - iii. Read and check each the course acknowledgments
    - iv. Again, verify that your selected TCF is correct
    - v. Click the Enroll button
    - vi. After successful enrollment, you will received a system generated email with details on using and accessing your course through the Blackboard Learn website

## Course Materials

Course 14 V6 material will be presented in web-based interactive multimedia instructional (IMI) format and delivered through the Blackboard Learn website. Instructions for accessing the Blackboard Learn system will be provided to students in their course enrollment email, after successful registration into the course. As with Course 14V5, there will not be any printed materials provided for students use. To effectively use the web based IMI materials, student will access to following resources:

- A computer system w/ a minimum
  - 1Ghz processor
  - 256MB available RAM
  - 2GB of HD space
  - 950x950 monitor resolution
- Broadband Internet Connection
- Compatible Web Browser
  - IE 9+
  - Chrome 28+
  - Firefox 24+
  - Safari 5.0+
  - Other browsers capable of rendering Flash Software / Animation

## Course Enrollment Period

Students enrolled in Course 14 V6 will have 12 months to complete the required course modules and successful pass the end of course exam. Enrollment starts once student completes the enrollment steps listed above. A one-time 4 month extension may requested by the student through the AUSIS portal before the course expiration period (detailed instructions will be posted in the student handbook, available in the course material).

## Penalties

The following time penalties are levy upon the students. All penalties will required the students to re-start previously completed course modules:

Reason	Time limit before re-enrollment
Course Failure (CF) – 2 unsuccessful attempts on the end of course exam	3 months
Non-participation (NP) – failure to successful complete the end of course exam before the 12 month course period (16 months with extension)	6 months
Voluntary Withdrawal – request from the student and/or command to remove student from the course	3 months

## Testing

Students will be required to successfully complete an unassisted end-of-course exam with a minimum score of 70% through their registered TCF. A maximum of 2 successive attempts will be allowed to achieve a passing score. Students must order their test through the AUSIS portal before scheduling an appointment with the registered TCF. *(Note: Due to system maintenance, the AU Portal is currently accessible only through the af.mil domain. Students who are unable to access an af.mil domain, should contact the EPME DL help desk through <https://www.aueducationssupport.com>)*